

St. David's Episcopal Church Vestry Meeting

September 22, 2020

6:30 pm Zoom Call

Attendees (Vestry): Donna Nolf, Tom Erdmancyk, Leonard Ferrand, Ben Bailey, Garner Crowder, Anna MacHarg, CaroleAnn Padgett and Kristen Acker

Attendees (non-voting): Rev. Dean Taylor, Michelle Ortiz, Gary Dunsmore, David Kloess, Scott Lawrence

Opening Prayer: Rev. Dean Taylor

Check Ins & prayer requests: All

Meditation: CaroleAnn Padgett

Motion to accept August 2020 Minutes: Tom moved to accept. CaroleAnn seconded. All in favor. Motion passed.

Discussion took place on the matter of the employee handbook and the Health Savings Account (HSA) from \$1,700 to \$1,800 per employee. This will be modified in the handbook. CaroleAnn moved to accept the motion. Tom seconded. All in favor. Motion passed.

Kristen reported on the Grace Hall roof repair and water damage estimates. She received estimates and settled on Full Circle Restorations. The same company would also repair the storage closet in Grace Hall. They delivered a reasonably priced estimate at \$19,447, which includes carpet, sheet rock and a more durable flooring, as well as fixing the minor mold issue. Donna has hundreds of feet of Masland carpet squares. Kristen mentioned that perhaps it could be used in the catacombs, where the carpet is probably the worst on the premises. Kristen mentioned that she'd also like to fight the \$600 charge that KLM charge for putting the blue tarp on the roof. Ben moved to accept the motion for the repairs. CaroleAnn seconded. All in favor. Motion passed.

Treasurer's Report: David Kloess, Gary Dunsmore

- We're currently running slightly behind on giving. This is the second month of our deferred debt. For the month we were slightly below our budget. About \$21k less than the prior year. There are many people who gave already for the full year, so we'll need to keep an eye on whether it continues on pace.
- We're still expecting that we'll have full forgiveness on the PPP loans, of \$196,400.
- We began the budget process on schedule, sending out the budget packages to the ministry heads and the staff. Should receive it back the third week in October.
- In terms of stewardship, planning to mail out pledge cards on 10/6/20 and a scheduled in-gathering might be 11/1/20.
- We have the healthcare estimates. Single employee healthcare costs are going up 6.4% however with the change in the policy, the parish will save approximately \$40k year over year by going to single coverage.

- The Diocesan canon 20 committee granted a reduction in our assessment from 10% to 7%, which saves over \$67k on the 2021 budget.

#### Interim Rector's Report: Dean Taylor

- Wallace is on course to become ordained via discernment, which Michelle described as "painful, if it goes well." There are several steps that need to occur, including support from the parish, forming a Parish Commission on Ministry (PCOM). Wallace finished the nine PCOM sessions and they unanimously approved him to move forward. The rector and vestry need to write a letter of support. At this point we are mid-process. The vestry's role is to say that they trust the PCOM's work in suggesting the candidate move forward. The seven vestry members on the Zoom call were supportive of the idea. Because there are only seven vestry members on the call, one more vestry member will be necessary to have the 2/3rds.
- The diocese has approved outside services, with a limit of 50 people, socially distanced, without the Eucharist.
- The blessing of animals will be the first test of an outdoor gathering, at 4:00 on 10/4/20, St. Francis Day.
- Dean is planning to have an outdoor liturgy at some point in the near future. He suggested it could be Morning Prayer and asked for input from the vestry. A discussion ensued. Everyone was in favor of this idea of a Sunday morning meeting. Dean requested everyone email him ideas for what times might work best.
- It would also be good to communicate more about the new rector search.

#### Senior warden update: Leonard Ferrand

- There is a new diocese technology grant that we're actively applying for. It is a \$7,500 grant for online service. There are several ways we could make improvements to our current online service.
- Ben shared that, as of the third week of the nursery/child care program, it's going very well. Peggy indicated that they're moving along as expected. There has been support beyond the tuition and everything appears to be doing really well.
- Vestry elections are coming up. The junior class has traditionally been in charge of this. The votes might be tabulated via Zoom call, with an outside firm managing it. We might need other methods as well, from drive-by, to mail-in ballots, etc. Discussion developed regarding keeping voting legitimate via online, in-person and mail ballots, without the threat of double-voting.

#### Junior warden update: Kristen Acker

- Roof was already covered.
- We're holding off on the solar for now.
- David is getting quotes regarding the front steps. The stones could be repurposed for Eagle scout or other projects, especially given that the stones were donated by a parishioner. They're very attractive but just not practical (nor very safe for high heels).
- Gary mentioned that the AC unit that was struck by lightning was covered by insurance. The roof over Grace could potentially be covered by insurance as well, although we're still looking into it.

## Old/New/Other Business

- Wallace's situation is not common knowledge at this point. So it would be prudent not to speak openly about it at this time.

Closing Prayer: Michelle

### St. David's Episcopal Church Vestry email vote – Addendum for two contract approvals

On 10/8/2020, Leonard Ferrand emailed the Vestry requesting an email approval vote for two pending contracts that were in need of approval prior to the next Vestry meeting.

First is a contract from Full Circle Restoration in the additional amount of \$3,131.83. It is for the repairs to the storage room in Grace Hall from the leaking roof. Unfortunately, there was a miscommunication on the prior \$19,447.35 contract from Full Circle we voted on at the September Vestry meeting. That contract was only to replace the roof on Grace Hall but did not include the inside repairs to the storage room for replacing the damaged drywall, insulation in the walls plus flooring. As a result, we need to complete the job by voting on this additional contract amount. The funds to cover this will come from the regular building operating budget.

The second contract is in the amount of \$3,400 from the Memorial Garden committee. It is to cover the landscape design of the memorial garden. While planting is included in the proposal, also included is the design work to come up with a new sidewalk layout to accommodate Faye Jones' bequest to have better access to the lower portion of the memorial garden. For now, this total amount will come out of the memorial garden's restricted account. Eventually we will need to determine what portion of the total cost is specifically to design the walkway so that can be included that in fund from the bequest.

Leonard moved to accept the motion. Jim seconded. Yes votes were received from a total of 8 Vestry members – Leonard, Jim, Kristen, Anna, Ken, CaroleAnn, Tom and Garner. Motion passed.