

Vestry minutes – 05.25.10 meeting

Present: Bonnie Underwood, Sally Goldberg, Del Reichardt, Mike Tompros, Jim Landers, Lisa Puckett, Betsy Harvey, Thomas Nolf, Charles McMillan, Cathy Jones, Rev. Anne Elizabeth, Ken Swanson

Ken opened the meeting with a prayer.

Search Committee Update

Beth King updated Vestry on search committee's work. Survey will be closed this upcoming weekend. So far, about 200 surveys have been returned, with a goal of 270 surveys, equating to a 40% response rate. Have had some minor glitches with the survey, but it has been a valuable tool. As soon as the data is in, the profile will be drafted. The committee is striving to complete the first draft profile by June 15th which will be sent to the Bishop's office. As portions of the profile are completed, preliminary versions will be shared with Bonnie and other vestry members, to allow smaller portions of the profile to be reviewed at a time, versus waiting for the entire document to be completed. The committee would like to have the profile completed in advance of the June Vestry meeting, so the Vestry can review at that time. A formal presentation will be made to the parish after the Vestry approved version is ready. Vestry will schedule time for a parish update. The profile will also be made available online for review and will be printed in house to keep the costs down. There will be five categories of the profile: demographics, who we are, who we want to be, parish satisfaction, and our desires for the next rector. Will set the month of June for applications and August will be the deadline for the return of the applicants' data.

Acceptance of the Minutes

Minutes were sent electronically. Del moved that the minutes be accepted; Bonnie seconded. Betsy had a couple of corrections. Motion for amended minutes passed.

Rector Update

- Ken had a meeting with Green Guild, and desire to revive the ministry. A meeting date will be set to meet with the former ministry head, and begin planning to revitalize the ministry.
- Stewardship: Ken has been meeting with non-pledging families and so far has met with about 20 families. Meetings have been very difficult to schedule and not achieving the anticipated results. The parishioner feedback has been extremely valuable, but the meetings have also highlighted that some parishioners are really in difficult financial positions. Close to half of the families have pledged since the meetings. Still have about 200 families that have not pledged. Will develop a strategy for reaching these families with letters and follow up phone calls, as Ken's meetings continue.

We will be sending a letter to some parishioners who have completed their JFH pledges, requesting that they consider adding the amount of their JFH monthly pledge to their operating pledge, as some additional giving for the remainder of this year.

We are also planning an extensive stewardship drive in September and will have a formal "every member canvas" campaign. Plan to recruit 100-160 callers during this campaign, hoping to raise awareness, and working towards growing our parish members towards the tithe.

- Kick-off Sunday (return to regular schedule with Sunday School) will be August 22. The Bishop will be here on November 28th. We will schedule confirmation during this visit, so classes will be scheduled in the Fall.
- Children's Offering Proposal: Ken presented Judy Beecham's proposal for disbursement of funds. Discussion of the resolution passed by Vestry in 2008 designating these funds for the children's music ministry. The Vestry realized the action from the resolution was never acted on, resulting in the accumulation of these funds. Motion made to rescind the resolution. Following the discussion, vote on resolution failed. Money from Children's offering will be spent as designated in 2008.

Senior Warden Update:

- Meeting with Hal Davies continues on by-laws. Expect to have the electronic update on proposed by-laws changes prior to next Vestry meeting.
- Meeting for September will be moved forward to Sept. 21.

Junior Warden report:

Charles presented campus report:

- Air conditioner still not fixed; had a breakdown of 2 old air handles and condensers. We got a great price at \$8500 for replacement, which will be scheduled shortly.
- Roof repairs complete and were covered by insurance.
- Expect refund of money from Chamber lease this week, approximately \$2700.
- Jim Wilson has volunteered to purchase the new burial plaque. Discussion of obtaining plaque for JFH pledges for specific items, i.e. classroom and window donations. Charles will investigate.
- Rev. Anne Elizabeth requested a map to be drawn for the burial spots for those in the Memorial Garden. Charles will help with the mapping; Madeline Nix will also assist with the mapping. Charles suggested that all burials should be institutionalized and become a part of the St. David's records.
- Still working with the contractor on the courtyard; not pushing too hard because of the amount of labor that is being donated.
- Charles has drafted a series of 4 work projects (20 work hours or less). Some will require skilled labor and higher cost, as the work is extensive. Will incorporate the less skilled work items into a campus work day in the near term, while continuing to price out the more complex work projects that can be addressed in the future.
- Charles continuing to work on the planning steps for JFH improvements to make the space available for the youth. Vestry approved having an estimate completed by Hodges & Hicks to better price building out the lower area in JFH for the youth.
- RJ Griffin punch list items are in progress. We are out of warranty on several items at this point, but hopeful they will be addressed. Continuing to watch this item.

Sinclair House loan: We have an offer for an interest free loan from a parishioner. Copies of the promissory note were provided to the Vestry. Vestry approved a Resolution to accept the terms of the agreement for the interest free loan. Bonnie and Charles will execute the promissory note.

Financial Update: Jim Landers

- See separate document from Jim.

- April (Easter) did not bring in the expected additional income, as we had lighter attendance with the Spring Break schedule. We have risk adjusted the forecast cash flow statement, anticipating an expected 7% shortfall in pledge giving for the year. Have received about 8-10 new pledges.
- \$2100 shortfall in flower donations for the year.
- May figures do include the expense of air conditioning repair.
- We have \$259,000 remaining in JFH pledges, estimating collections this year of \$150,000.

Jim suggested reviewing the restricted funds, and making a proposal to the Vestry for the funds.

Ministry Reports

Del

St. Martin's Guild- sending hero packages to service personnel

Endowment- no update

St. Gabriel-no update

Guild of St. Joseph of Arimathea-no update

Cathy

Foyers: we have the largest group ever (8 groups) to sign up for the current Foyer rotation which should end in June. A new round of dinners will start in August.

Altar Guild: inquired about funds left to them and how to access for replacement linens, etc. Discussed that a PO should be submitted if they have a need for items.

DOK: another "angel" has come forward to pay for the cost of refinishing the old parish hall floors. We are waiting for the estimates and other information. Donna Nolfa is working on it.

Flower Ambassadors: had a concern about getting flowers for parishioners on Sundays when there is Evensong, as there was a request not to remove flowers until after this service. Cathy reviewing process with Rev Anne Elizabeth

St Paschal's: excellent attendance at Wednesday

Charles

Nothing new to report. Green Guild addressed by Ken in Rector's report.

Dave

Stephen Ministry- wants budget numbers-Jim Landers will provide

Ushers- want individual name tags; will combine 9/11:15 teams for the summer

New Business:

Thomas-discussion of summer programs, as some parishioners were expressed concerns about St David's "shutting down" for the summer. Ken indicated that staff feedback was that summer Wednesday night programs in the past have not been well attended. Sally and Betsy confirmed from their personal experience. Rev. Anne Elizabeth indicated that several programs are continuing in the summer: Club Titus, Men's Bible Study and Women's Bible studies will continue, as well as the Dougherty's Sunday bible study. Ken will insure there is communication in the Illumination on the summer activities.

Sally discussed Beach Party coming up on June 12th. Asking for Vestry support.

Motion to adjourn.

Rev. Anne Elizabeth led the closing prayer.