

Vestry Meeting
7/27/10

Attending: Ken Swanson, Interim Rector, Rev. Anne Elizabeth Swiedler, Associate Rector, Bonnie Underwood, Sr. Warden, Charles McMillan, Jr. Warden, Cathy Jones, Betsy Harvey, Amanda Scott, Clerk, Del Reichert, Thomas Nolf, Jim Wilson.

Meeting opened at 7:03 in prayer by Ken.

Minutes approved by all after motion by Thomas and second by Del.

Rector Update:

- Parish Directory – Ken suggested we need to update the Directory for the benefit of the new Rector. He suggested it be completed with the target that a new Rector's start time frame possibly around Easter.
- Stewardship – The Stewardship calling committee is in the process of following up on the letters sent out by Ken earlier. Ken asked for all status reports by the end of the week. Ken feels it is very important to have a "clean" list for the fall Stewardship campaign and to hand to a new Rector. A stewardship meeting is scheduled for August 8th. An every member campaign will begin in the fall. The letter itself produced 7-8 pledges. Some of the calls have also generated pledges.
- Program update – The staff is working on a brochure for the fall schedule. Ken is offering the Financial Freedom program but we need a coordinator (must have been through the program, or be trained). The Bishop is coming on Nov. 28th for a visit. The adult confirmation class will occur in the fall. Fr. Julio will prepare most of his confirmands for the fall visit and some will attend in the Diocesan Spanish Confirmation service. Katie feels she needs the entire 9 months to prepare the youth.
- Diocesan Council Vote – we have one slot open at this time. 4 other slots are filled and not expired. Vote was unanimous in favor of Howard Cutter.
- St. David's website – Ken and Linda have discussed this and a task force will be created in August.

Sr. Warden Update:

- Diocesan Commitment 2011: A draft letter requesting relief from our 10% diocesan commitment was sent by Bonnie to Vestry members for review prior to this meeting. Ken mentioned that in Nashville they utilized retired priests who "wanted an altar". He offered that as a viable way to increase the clergy without impacting the budget. He is also willing to bring in a Deacon. Bonnie mentioned she plans to ask Bennie King to preview the packet before officially sending it to the Diocese. Bonnie emphasized the letter reflects the completion of all actions the Diocese recommended we do.
- St. David's Bylaws – Bonnie sent out a summary of the discussions during and after the last meeting. She opened the table to discussion. Thomas made a motion that the Vestry accept all of Bonnie's summary as written. Cathy seconded the motion. Vote was unanimous in approval without further discussion. Bonnie will coordinate publishing proposed changes to parish for comment.
- Health Insurance Proposal – There are many options available through the Diocesan program. We are reviewing options for best cost per benefit, given the budget challenges.
- Jobs Ministry – Andrew Ducksworth suggested starting a job posting ministry. Del offered to work with Andrew on this.
- Updates for VPOD duties checklist reviewed. Amanda to publish update.

- Upcoming events: Rock the Block 8/14, Ministry Fair 8/29, Walk to Camino de Santiago starts on 8/22, Habitat for Humanity build days in October.
- Finance Committee will be reinstated – Vicky Connelly, Gary Dunsmore, Marilyn Hedrick have agreed to join Jim Landers in this endeavor.

Jr. Warden Update:

- The new Garden in the courtyard is completed.
- Rooms have been painted, the powder room on the second floor has been renovated and the outdoor chapel is being removed.
- Deposit has been returned from the Chamber space, the restoration has been completed.
- The pine trees in front of the main building are going to be cut down. One has died and another was hit by lightning.
- Charles renegotiated the gas costs with a significant savings.
- Charles is planning to reinstate the Buildings and Grounds Committee and suggested the prior Jr. Warden's be invited to be a part of this group. Ken asked Charles send him names. Ken will contact these people. Charles will contact the former Jr. Wardens, Roger Mathis, and Teddi MacIntosh. Amanda suggested we look at newer members also to ensure they are folded into the life of the Parish.
- Charles expressed a need to prioritize the needs of the facility. He separated safety needs from cosmetic needs.

Financial Update:

- May Financials – Jim reviewed the documents sent out by email. July – Dec forecast has been updated. The 2010 – 2012 financial forecast has been updated as well and will be sent to the Diocese.
- Cathy Cheatwood has volunteered to take the cash flow statement and update it. Jim will send the template to Cathy.
- Cash flow review – Jim reviewed the Income Statement and Cash Flow Statement to explain positive cash flow from borrowing, although there is a projected negative balance on the income statement. Amanda suggested we share the cash flow projection through 2012 with the parish.
- Thomas asked about endowments. Ken mentioned he feels we need to get a strong Stewardship program in place first.

Committee Updates:

- Search Committee – The Vestry discussed the Parish Profile submitted by the Search Committee. The Vestry had some suggestions which Thomas and Bonnie will communicate to the Chair of the Search Committee, Beth King.
- Vestry Liaison Reports – all submitted electronically.

New Business

- Bonnie pointed out there are some marketing information for JFH now available. Copies provided to the Vestry.
- Updated Ministry Chairs list provided.

Thomas moved for adjournment and seconded by Del, approved at 8:55.

Closed with prayer by Rev. Anne Elizabeth.