

St. David's Episcopal Church

Vestry Meeting September 25, 2007

Members present: Fr. Paul Winton (Rector), Steve Cunningham (Sr. Warden), Vicki Connelly (Treasurer), Bill Sleeper, Connie DeSanto, Charlie Gwynn, Jim Landers, Andy Eberhard, Becky Sullivan (secretary), Gail Greene, Roger Mathis, Rob Hungerford

Members absent: Fr. Todd Dill (Rector's Associate), Chris Couch, Teddi McIntosh (Junior Warden), Jill Sutton,

Fr. Paul opened the meeting with a prayer at 7:00 pm.

A quorum was not present at the start of the meeting.

Treasurer's Report

Vicki Connelly presented the treasurer's report.

- The report presented this month showed an overview of 2006 financials compared to 2007 financials
- Informed that investments for the month held – no growth
- There is a \$42,000 liability to Wachovia Bank which should be paid down
- The Capital Campaign Account has paid back the church for expenses paid from the operating budget.
- Revenue (pledge contributions) is slightly down and expenses are holding.
- A discussion proceeded to determine what financial reports the Vestry would like to review. The outcome was the report should show the vestry the actual finances year to date (revenue and expenses) relative to the budget and do a comparison of the previous year's financials quarterly.

At this time a quorum was present.

Fr. Paul made a motion to approve the Treasure's report. Jim Landers moved to approve and Bill Sleeper seconded. The motion passed unanimously

Vickie Connely excused herself for the remainder of the meeting due to a previous commitment.

The **August Minutes** were presented, a few corrections were noted -,

- Bill Sleeper was present for the meeting.
- Fr. Todd's title is Rector's Associate
- Correction to Julio Lema's title, Deacon Lema

Fr. Paul entertained a motion to approve the September minutes, Jim Landers moved to approve and Connie DeSanto seconded, the minutes were approved unanimously

Junior Warden's Report

Due to the absence of the Teddi McIntosh the junior warden's report was presented by written report to the vestry in advance of this meeting.

Senior Warden's Report

Steve Cunningham reported that he had signed and sent the 2008 Diocesan Commitment letter to the diocese.

Rector's Report

Jeffords Hall Project

- Plans are done and have settled on the interiors

- Had a preliminary meeting with the Diocesan Committee for approval of construction. Recommendation was made to raise more revenue and that the mortgage should not exceed 20% of the annual operation budget. There will be little room for change of the percentage.
- The final presentation will be made to the Diocese in October.
- Ground breaking is set to proceed on November 18, 2007
- Fr. Paul reported to the vestry that 380 people have made a reservation to attend the Jeffords Hall *Starry Starry Night* on September 29, 2007. He asks that vestry to be present.

Vestry Nominations

- Discussed criteria for nominations. Candidate should be a communicant in good standing that means confirmed, attends church regularly, involved in ministry, and pledges and honors said pledge.
- Nominating Committee consists of the four outgoing vestry members and the rector (Charlie Gwynn, Rob Hungerford, Jill Sutton, Bill Sleeper and Fr. Paul Winton)

Vestry Meeting Time

- Fr. Paul proposed to the vestry to move the currently vestry meeting from the third Tuesday of the Month to a Sunday. A discussion was held and an individual reply was asked of each attending member. It was unanimously approved - effective immediately, vestry meetings will take place on the third Sunday of the month, beginning at 1:00 p.m., at the Sinclair House. The next vestry meeting is October 21, 2007 at 1:00 p.m.

Annual Reports –

- Vestry members should contact their ministry leaders and remind them to start preparing a report for the Annual Report. The deadline to turn them in to Linda is the Monday before Thanksgiving.

Annual Pledge Campaign

- Fr. Paul reported campaign is underway with Fr. Todd as the lead.

Budget Process and Protocol

- Budget worksheet and been handed out to all ministries.
- Date due for worksheet is October 5, 2007.
- Plan is to hold the line on the Budget
- Will have presentation/division of Preliminary Budget
- Will hold future Budget hearings

Liaison Report

Roger Mathis and Jim Landers will present their reports at next months meeting

Outreach

- Fr. Paul presented on behalf of Scott Bast, outreach chair the proposed 2008 Outreach Budget. Scott also presented to the vestry a list of all outreach monies that are spent during the year that do not fall specifically under the Outreach (such as - Homestretch, Honduras, diocesan commitment, discretionary funds, NFCC, etc – a total of 14 ministries). This amount is 12.3% of the 2007 operating budget.

Hispanic Ministry –

- Bill Sleeper invited the vestry to attend the 4th anniversary celebration of the Hispanic Ministry on October 7th.
- Attendance numbers for Hispanic service has increased to 90 people attending regularly
- Mentioned Kevin Avelar and his family and how the community came together to help this family, which has led the Hispanic Community to be more aware of St. David's.
- Fr. Paul added that confession and youth Sunday School for this community will begin in October

Executive Committee

No meeting.

New Business

Liaison Reports: Gail Greene raised the question about monthly ministry reports. Is it necessary for every ministry to give a monthly update? Not all ministries are the same and some may not require a monthly update but rather a quarterly report. A discussion was held. It was noted that the important thing is for each vestry members to have contact with their ministry leaders on a regular basis. Gail Greene, Connie DeSanto, and Becky Sullivan will submit a proposal to determine which ministries should have a monthly report or quarterly and establish a standard reporting form.

Sunday Attendance: a few members thought that the attendance numbers on Sunday might be off. The 7:45 service appears to be consistent, the 9 am is at capacity and the 11:15 a.m. seems low. A review of the service register will be able to determine if attendance is off.

Sunday Services:

- Develop a formal procedure for oblations. Write an article in the illumination to explain the theology.
- Discussion about the inconsistency of acolytes not showing up when scheduled. Training sessions are schedule for all acolytes.

Worship Committee: Bill Sleeper and Rob Hungerford will make a recommendation to Fr. Paul about re-establishing a Worship Committee.

Fr. Paul closed the meeting with a prayer. The meeting was adjourned at 9 p.m.

Respectfully submitted by
Becky Sullivan
Secretary to the Vestry